



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Government Degree College, Ravulapalem
• Name of the Head of the institution	Dr.C.Krishna	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08855257061	
• Mobile No:	9440093239	
• Registered e-mail	jkcrjyec.ravulapalem@gmail.com	
• Alternate e-mail	iqac.gdcrvpm@gmail.com	
• Address	Beside NH-16	
• City/Town	Ravulapalem	
• State/UT	Andhra Pradesh	
• Pin Code	533238	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Adikavi Nannaya University Rajahmundry				
• Name of the IQAC Coordinator	U.Subhashini				
• Phone No.	08855257061				
• Alternate phone No.	08855257061				
• Mobile	8639080717				
• IQAC e-mail address	iqac.gdcrvpm@gmail.com				
• Alternate e-mail address	jkcrjyec.ravulapalem@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.gdcrvpm.ac.in/userfiles/AQAR%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gdcrvpm.ac.in/page.php?id=academic-calendar&type=academics				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.61	2014	21/02/2014	20/02/2019
6.Date of Establishment of IQAC			01/06/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
College	Salaries	State Government	2021-22	20305802	
College	Scholarships	State Government	2021-22	1059995	
College	Other Office Expenditure	State Government	2021-22	527295	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	20	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Organized webinar on Intellectual Property Rights		
2. Organized a faculty development program on digital initiatives to educate faculty of non computer background.		
3. Conducted a One Day workshop on NAAC Revised Accreditation Framework to the faculty of the college by inviting experienced resource persons from Government Arts College, Rajahmundry.		
4. Conducted 4 campus drives for the eligible candidates of our college and also to students of other colleges through JKC platform.		
5. Conducted 9 awareness programs by Women Empowerment Cell on gender sensitization.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
2 gender sensitization programmes were planned	several gender sensitization programs were conducted to create awareness among students
Planned to conduct a Certificate Course by the departments	Few departments conducted certificate course to benefit the students immensely
Planned to increase the usage of ICT to 60%	Optimum usage of ICT has been achieved. ICT classes were also incorporated in the college timetable
faculty should participate in Research & Development activity	2 Faculty members have enrolled in state universities for research program. A few lecturers have published papers in UGC approved journals.
planned to take the students on a field trip by all the departments	Almost all the departments encouraged their students for field trip which was a good learning experience
N.S.S Special Camp	Many service oriented programs have been organized by NSS volunteers
Planned to organize Red Cross -Blood Donation Camp/Health Camps in Villages	Blood donation camps, blood grouping camps and deworming programs were organized. Covid Vaccination program was also arranged for students
Feed Back from Students (SSS) to be taken per semester	Student satisfaction survey was conducted and analysed by IQAC
13. Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
IQAC Committee	11/01/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	05/01/2023

15. Multidisciplinary / interdisciplinary

Interdisciplinary and multidisciplinary courses were added to the curriculum by the institute in response to the rapidly evolving trends in science and technology. The institute incorporates numerous interdisciplinary courses into the curriculum via basic scientific courses, humanities and social science courses, and Commerce and management courses, as suggested by the model curriculum of APSCHE. Students receive comprehensive training in employability courses, including courses in life skills and skill development.

16. Academic bank of credits (ABC):

The college, being a Government College, functions as per the rules and regulations stipulated by the Government of Andhra Pradesh, Commissionerate of Collegiate Education, and the affiliating university. Hence, the institution initiates the Academic Bank of Credits as and when the authorities issue SOPs on it.

17. Skill development:

The institute launched a number of skill development courses as prescribed by APSCHE as new age skills are necessary for employment. Through these courses, students are encouraged to take part in a variety of skill-development activities that lead to certificates that aid in the students' employment.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute included Essence of Indian Traditional Knowledge as a required subject to the curriculum so that students would learn about the value of preserving Indian traditional knowledge in relation to courses in science, the humanities, social science, business, and management. In addition, during the introduction programme, students are exposed to universal human principles by SIP.

Eminent scholars in Telugu and Sanskrit are invited to deliver invited talks or guest lecturers on special days like Mathru Bhasha

Dinotsavam. Cultural Fest is celebrated every January as a mark of respect for the age-old custom of Pongal celebrations. Traditional arts like Rangoli and Mehendi are promoted and competitions are also held to bring out the talent of women students in particular. The traditional dressing is encouraged during the cultural fest. The traditional dressing day is observed every year.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Through overall quality management and the establishment of a position in scientific and technological learning, the institute is dedicated to establishing, maintaining, and developing the learning process. The institute works as a team to improve continuously in order to achieve these goals. The institute's main focus is on implementing outcome-based education in teaching and learning because it is a crucial component. As OBE is urgently needed, the institute concentrated on educating all the faculty about it in order to effect a paradigm shift away from the teacher-centric educational system.

Academic excellence: The curriculum aims to promote critical thinking and problem-solving abilities through Certificate courses on cutting-edge technologies, such as Data Science. Online teaching and learning resources are increasingly being used. Teachers and students are urged to finish certification programmes on different MOOC platforms.

Social Consciousness: The institute promotes staff and student involvement in a range of outreach programmes. Students will develop a sense of sustainability, environmental awareness, and social responsibility as a result of this. CSP Projects taken up by students are evidence of this initiative.

Communication and teamwork abilities: Language competency is in high demand because it is the key to finding work across industries and advancing one's education. In this regard, the curriculum includes courses on English communication skills and employability skills through Jawhar knowledge Center.

20.Distance education/online education:

The learning material is disseminated to the students through whatsapp, the college website, and other digital means. The institution conducted an online Certificate Course on the Indian Constitution during the pandemic period. The students are constantly encouraged to enroll themselves in swayam courses. Teachers also get enrolled in swayam courses to enrich their subject knowledge. The Department of Higher Education has an academic repository and students are directed to refer the

video lessons and material posted on the departmental website. Moreover, the institution maintains its own LMS for ensuring effective teaching-learning transaction. The college website has a digital library link for every department in which the faculty uploads link of the videos prepared by them and also video links relevant to the individual subject.

Extended Profile

1.Programme

1.1

8

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

588

Number of students during the year

File Description	Documents
Data Template	View File

2.2

176

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

131

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

22

Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		22
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		13
Total number of Classrooms and Seminar halls		
4.2		527295
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		51
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to Adikavi Nannaya University, Rajamahendravaram. It adopts the curriculum framed by the affiliating university as per the guidelines of the Andhra Pradesh State Council of Higher Education. The departments will conduct departmental meetings at the very beginning of the academic year and the courses taught are distributed among the teachers of the respective departments. The faculty members prepare semester-wise curricular plans including curricular, co-curricular, and extracurricular activities for the effective teaching-learning transaction. The institutional calendar is also prepared by incorporating various curricular, co-curricular and extra-curricular activities as stipulated in the University calendar, IQAC calendar, and also CCE Calendar. ICT based evaluation techniques, Assignments

and class tests are used to assess the assimilation of the content by the students. The IQAC periodically assesses the quality of teaching of each faculty by conducting Student Satisfactory Survey and by analyzing the feedback received from the students. Basing on the feedback, necessary steps are taken for the betterment of the curriculum delivery. In addition to this, APSCH has introduced a revised curriculum from the academic year 2020-21. Abiding by the instructions the affiliating University also followed the revised curriculum. The unique feature of the revised curriculum is a 10 month mandatory internship/apprenticeship/on the job training, of which a 2 month Community Service Project is an integral part.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1uiMKtbVEa54Db_BvE0lYVPnp59d-IvZB/view?usp=share_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college being an affiliated institution follows the academic calendar prescribed by the affiliating university i.e., Adikavi Nannaya University, Rajamahendravaram. Accordingly, two mid-exams for 15 marks are conducted as per the university calendar. The average of the two exams is taken. 5 marks are allotted for assignments throughout the semester and 5 marks are allotted for co-curricular/extra-curricular activities. Through this mechanism, the performance of the student is gauged in all aspects like academics, skills, sports, arts etc. The performance of the student is recorded and will be intimated to him/her and also to the parents. Apart from these the departments include various activities in their departmental plans and execute them for the overall assessment of the student. From 2020-21, the internal assessment pattern is changed.. Testing of knowledge subject-wise Mid Examinations is a very important outcome of learning with a weight to the extent of 70% of the total internal assessment., I Mid after completion of 50 % syllabus and II Mid after completion of total Syllabus with 35 marks for Mid Exam (Mid -1 for 20 Marks and Mid-2 for 15 Marks). The marks obtained by a student for 50 marks (Total of two Mid exams for 35. Assignments 5, Classroom Activities 5, Clean, Green and Attendance 5) is to be scaled down to 25 and this should be treated as the CIA

score of the student in that subject.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gdcrvpm.ac.in/page.php?id=academic-calendar&type=academics

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, the institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and

Sustainability into the curriculum. The courses on Value Education, Human Values and Professional Ethics and Environmental Studies are incorporated in the curriculum of all UG programmes as Part-II foundation courses as compulsory subject and delivered using the spectra of activities in addition to the conventional domain ones. Gender sensitization is carried out in co-curricular activities like debates, elocution, poster presentations etc. Women Empowerment Cell takes up gender related problems and counseling activities in the college. In the college there are many platforms for hands on experiences related to gender sensitivity which enable students to interface with real life situations such as community outreach, gender sensitization activities through seminars, guest lectures, celebrations etc. The College organizes a variety of activities at institutional level to complement the cross cutting issues discussed in the college. AIDS awareness day, Human Rights Rally, Celebration of International Women's Day and conducting Cultural Competitions for women are a few of these activities. The environmental studies course proposed by the UGC has been incorporated into the curriculum of UG program from 2018 onwards. It aims to sensitize students about the environment and sustainability issues. Students will develop an attitude of concern for the environment and participate in environment protection and environment improvement for the variety of changes humans have brought in the world.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

185

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/spreadsheets/d/1v1eRL9xmY0OpOfibDh5XiKjTofa-Zyqb/edit?usp=share_link&ouid=103669818005523474325&rtpof=true&sd=true

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

330

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

198

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A proctor/mentor system has been used by GDC, Ravulapalem to care

for each student's overall development. The progress of each student is continuously evaluated, and both advanced and slow learners are given the required corrective actions. Slow learners are given lessons on how to catch up with their peers and develop their exam-taking skills. Students with physical disabilities receive specialised counselling and ICT instruction via email and portable technology. Advanced Learners are encouraged to enroll in summer training programmes, live projects, and online courses. Adopted strategies for slow learners Bridge Courses: Students must enroll in bridge classes that have been expressly created to give them access to new studies, depending on their pre-entry qualifications and the requirements of the degree programme they have chosen. For slow learners, remedial classes are offered to help them catch up with peers and develop their exam-taking skills. A separate learning material is provided too. Adopted measures for advanced learners: Advanced students are encouraged to enroll in live projects, summer training programmes, and online courses at reputable colleges. They are advised to take distance education courses, add-on courses, training programmes for skill development, and study projects at the college level.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/18E_TV8EQCwnLzv1-TvYPhVL7ZPoa1Jqu/view?usp=share_link
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
588	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. (QIm) To improve students' learning

experiences, GDC, Ravulapalem offers experiential learning, participatory learning, and problem-solving strategies in addition to the traditional methods of teaching GDC. The techniques will be used as follows:

Experiential Learning: Through experiential learning, students' learning is enhanced. These consist of practical experience. The institution works to foster this type of learning through internships, study projects, field trips, learning by doing, and service-learning initiatives.

Participative Learning: Students are encouraged and actively participated in community service projects to inform the public about topics like cashless transactions, Covid-19, peace, different government programmes, literacy initiatives, AIDS, consumerism, and more.

Methods for solving problems: The college programmes use project-based learning in conjunction with course-based projects to help students become more adept at using what they have learned to address problems that arise in the real world. Academic projects, field visits, and field surveys are incorporated into the curriculum and evaluation in project-based learning. The College supports ICT-enabled teaching through LMS, virtual classrooms, and digital classrooms. Students now have the chance to view and listen to expert lectures on a variety of topics. Thus, the introduction of virtual teaching has given a lot of benefit to teachers as well as learners.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1a00p6FdCr9fEg7AzB59Xy4iCXvf2ikrF/view?usp=share_link

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools including online resources for effective teaching and learning. Today, online instruction is the standard. ICT-enabled pedagogy is used by GDC, Ravulapalem's entire teaching staff to deliver engaging, creative, and innovative lessons. The college has WiFi access. Staff members receive regular trainings by FDPs to help them understand and use evolving technologies. For the modern educational system, the teachers make use of all the cutting-edge technologies, including ZOOM, Google classrooms, virtual classes, and e-classrooms. Blended Learning

· The teaching-learning process at the College includes blended learning.

· **Playing educational films and videos in online and digital classrooms**

· **To encourage children to study for the long term, teachers are integrating technology into traditional teaching methods (Blended learning). 6 projectors are available in various classrooms, laboratories, lecture rooms, "smart classrooms," and MANA TV room. Desktop and laptop computers are set up JKC centre and computer labs. Printers: For academic use, they are available at a number of labs, departments, libraries, support services, and well-known locations.**

Seminar Rooms:

1 seminar room includes digital amenities. Three smart boards have been put on campus and are used by the faculty. Online courses offered by SWAYAM, Google Classroom, Zoom, Google Meet, and Microsoft Teams.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gdcrvpm.ac.in/userfiles/2_3_2%20%20additional%20info.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

48

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college uses open, focused, and student-friendly evaluation procedures. The University's provided academic calendar will be rigorously adhered to for both the delivery of the curriculum and the holding of internal exams. Assignments, MCQs, quizzes, and group discussions are all included in the Continuous Internal Assessment (CIA). Through the Department Head, all teachers of the relevant disciplines send a set of test questions to the exam committee. The question papers for the internal examination are created using a standard format and in accordance with the University's rules. The member of the examination committee oversees the exam, which is administered according to a set schedule. The concerned subject teacher notifies the pupils in advance of the internal examination's syllabus.

After evaluation, the answer papers are made available to the students for their information. This promotes transparency and accountability in the evaluation process, and student issues are promptly addressed. Internal marks are reported to the university through the university internal examination portal. Marks of Internals and end-of-semester exams are thoroughly documented in the Central Marks Register and Department Marks Register. For the purpose of preventing errors in the internal examination, one of the examination committee members serves as the internal squad. Following the evaluation, a list of each student's grades is created and recorded for later clarity.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1DTje_p-gBTe_aol-nf32ZvvMFjtD9ypse/view?usp=share_link

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination-related complaints are investigated by the college examination committee, which was established under the direction of the principal, and necessary action is taken to resolve them transparently and within the allotted period. The college prospectus, as well as the website and the institution's main notice board, both contain the code of conduct for the examination. As soon as the test is finished, the answer sheets are examined to see how well the pupils performed. The pupils are provided these response sheets, and any complaints about the evaluation process are immediately resolved.

For future reference, the results of the internal exams are recorded in the departmental and central marks registries. Suggestion box is kept in the office room allowing students to post questions about the examinations as well as proposals for successful changes to the dispute resolution process.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1lr1sz1T1U0J9zAq0m_Qxn0oIoffmL_9u/view?usp=share link

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

For all of the College's academic programmes and courses, the learning objectives are outlined in unambiguous terms. These results are consistent with the college's mission and vision. They are designed with the graduate qualities in mind, which help the learner to:

- Conceptualize subject knowledge
- Communicate well and engage in meaningful interaction
- Pose a question, do some analysis, and find a solution
- Acquire the ability to use cutting-edge research tools
- Efficacious teamwork
- Adopt moral principles
- Increase social interaction

Every programme's end result and accompanying learning outcomes are clearly defined by the college, which also plans the curriculum and makes the information available to students via a variety of channels. Students are informed of the programme outcomes at programme entrance through faculty counselling. Following admission, students receive a detailed explanation of the programme outcomes, programme specific outcomes, and course outcomes during an orientation programme.

Along with the curriculum, they are also posted in each department's LMS and on the college website. This has made it possible for students to access curricula and their results more quickly and easily.

The Program Outcomes and Course Outcomes are also communicated to the students at the start of the academic year through the Hand Book that is given to them prior to the start of the course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1wWIZNAJyF1C_GOHSqSLnSySQd3Q5IKpwf/view?usp=share_link
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation techniques recommended by the affiliated University are used by our Institution. The following is the attainment procedure for COs and POs:

- Tools for Direct Assessment
- Tools for indirect assessment

Direct Assessment Tools: Internal marks, end-exam marks, quiz/assignment/seminar/mini-project marks, etc., are taken into account when evaluating the knowledge and skills a student has acquired while taking a course.

Tools for indirect assessment: To evaluate the student learning after taking a course, a survey of student satisfaction will be administered right after the semester, and the feedback provided by the student in achieving the COs is taken into account.

The following steps are used to determine COs attainment:

- Direct Attainment
- Indirect Attainment

Direct Attainment: A course's Direct Attainment is determined by

taking into account both internal and external exams. A student's performance in each semester is assessed course-by-course for a maximum of 100 points, of which quizzes, assignments, seminars, and mini-projects among other things receive 10 points and 15 points each for internal tests and 75 points for the semester-end exam. There will be two internal exams, a quiz, an assignment, one external test, and one external assessment for theory courses.

Indirect Attainment: The feedback collected from the students who attended the course at the end of each semester is used to compute indirect accomplishment for a course. A Questionnaire is used for the student satisfaction survey, which asks students about their learning by looking at the course outcomes from most recently completed courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/19TJUX4U-1WAcqH3lxBe5yQjC4eGJuWBr/view?usp=share_link

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

114

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://docs.google.com/spreadsheets/d/1JPJGSShfu3fvxSHSpZLmC3KWxobk76X9/edit?usp=sharing&ouid=103669818005523474325&rtpof=true&sd=true

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may

design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcrvpm.ac.in/admin/uploads/news/59702.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Several awareness programmes are carried out by the institution to

sensitize students and the neighbourhood community. The WEC visited the nearby communities and created awareness about the importance of education. A special programme was conducted on women rights by the WEC in association with the local NGO called PARA. They created awareness among the women students about their rights and the legal provisions against violation of their rights. A special emphasis was also laid upon act against domestic violence. The Women Empowerment Cell of the college also arranged an awareness programme supervisor educated students on child marriages and menstrual problems in women., Ravulapalem educated students on Disha App and its advantages and interacted with students in this aspect. The NSS and Eco Club carried out various awareness programmes on eco consciousness, health and hygiene. A special programme on women's health was hosted by WEC. The Department of Commerce has sensitized the local people on consumer rights by distributing pamphlets to the local people. They also visited several schools and colleges to promote scientific temper among them. Strategies to be followed ? The community service projects done by the students as part of revised curriculum of UG programs shall be consolidated as a report with evidences (Geotagged photographs and letters of beneficiaries) ? Institute has to organize extension programs frequently to expose students to a social atmosphere and motivate students to participate actively in all those programs

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/support-service-activities.php?service=15
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6263

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

8

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Degree College, Ravulapalem has adequate teaching-learning resources with a double staired Academic Buildings. To meet the need of the growing number of students, a new Academic Building has been constructed in the college. In total, there are 13classrooms (Each with a seating capacity of 40 students and 50 furnished with teaching aids like board, teachers table, students' desks,

In terms of computing equipment, there are 30 desktop computers, 06 projectors, 02 Laptops to address the day-to-day requirement of PowerPoint presentation and providing lecture handouts to students. The students use those computers regularly for a computer skill-based course (Foundation), which is prescribed in their syllabus.

Drinking water plant: One RO plant is installed to serve the drinking water to the stakeholders. Water points are made available to the users at several stations to meet the demand.

Power back-up: The college has one Generator with 125 KVA to back up the energy needs of classrooms and other necessities. 1.5 KV solar system is installed to generate nonconventional alternate energy plans afoot to tap 50KV solar power. UPS equipment in laboratories and administrative offices sustain the energy needs to avoid breaks.

The college has one smart classroom and three ICT digital Room enable for audio-visual presentation, which is often more appealing. This makes a far greater impact on the learning abilities of students and ensures better participation. Thus, it offers a variety of opportunities for students to enhance their performance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrvpm.ac.in/infrastructure.php?title=laboratories&type=infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution acknowledges the role and significance of sports, cultural activities, and the overall character-building process of the students. Hence, the college encourages its students to participate in sports and cultural activities around the year.

Cultural activities

All cultural programs conducted on temporary structure or Mana TV Hall.

The Literary and Cultural Committee is very proactive and encourages the students to take part in literary and cultural competitions/ events, both within the institution as well as outside it.

The students have won many prizes in various competitions as a result of the encouragement and motivation provided by the institution.

A Fresher's Welcome day is organized with cultural programs like songs, dances, drama, etc. by the students of the college at the beginning of each academic session. Besides, other auspicious days like Independence Day, Republic Day, Teachers Day and other significant dates associated with great personalities are also celebrated with due respect and veneration.

Sports Activities

The college has the basic facilities for sports. It has ample area where the students engage in outdoor sporting activities like Shuttle badminton, Kabaddi, volleyball, throwball, cricket, etc. There are common rooms for boys and girls. The college is striving hard to arrange for a better ground where students can be entertained more.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrvpm.ac.in/infrastructure.php?title=laboratories&type=infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrvpm.ac.in/infrastructure.php?title=library&type=infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

590776

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LIBRARY

Name of ILMS software – SOUL 2.0 New Version Nature of automation (fully or partially) - Fully

Version – SOUL 2.0 New Version – Limited edition package. Year of Automation - 21.07.2019.

The library has an advisory committee consisting of Principal, Vice-Principal, and other members. The committee meets regularly and discusses the issues related to the library. It acts as an advisory body with regard to facilities ,servicesand gives suitable suggestions for procurement of books and other relevant materials

for better functioning of the library.

The facilities were created on the advice of the Library Advisory Committee and it aims to improve the facility on a regular basis. The library automation, Xerox facility, computers and printers, Internet facility, e-learning resources, information display and notification reprography etc., are the significant facilities contributing for the user-friendly environment. Other facilities available in our college are:

- LAN facility
- Licensed software - SOUL 2.0 New Version
- SOUL Software for university libraries, designed and developed by INFLIBNET is provided to the library for user-friendly atmosphere.
- Databases, e-books, and e-journals are provided through INFLIBNET.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1A54C_lqx0EH_N2URWoOPdXWHORhol_BCP/view?usp=share_link

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

54528

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates IT facilities through IQAC. Principal, IQAC and Library Committee monitors internet services regularly. Necessary repairs and updates of software are done when required.

- Servicing of the systems, updating the programs and software are carried out periodically.
- The college is providing computer awareness training (FDP) for all the Lecturers.
- The college has adequate computer facility for the faculty.
- The college has LCD projectors, OHP, TV sets utilised for IT teaching and for the MANA TV programmes. Programmes and lectures of Commissioner of Collegiate Education, A.P., Vijayawada both online and offline are viewed regularly through MANA TV and digital classroom.
- Wi-Fi facility is made open to both faculty and students for acquiring learning materials.
- The faculty is provided with Audio-Visual aids which facilitate multimedia teaching.
- ICT resources are utilised by JKC.

- The college has always been placing the student at the centre of the teaching-learning process and is student-centric by utilizing IT facility.
- The lecturers are provided orientation training from time to time for updating of knowledge on ICT utilization by Computer Science faculty and CCE training programmes.
- Lecturers adopt ICT methods in their teaching.
- The students are encouraged to use IT facility while participating in seminars and workshops

conducted by various Departments in the college and also in other colleges.

- Computer science and computer application faculty, JKC mentor are always available for any need-based assistance in the use of ICT.
- The institute upgrades Infrastructure and software to demonstrate in the classes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1A54C_lqx0EH_N2URWoOPdXWHORhol_BCP/view?usp=share_link

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

528222

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- As every Saturday is clean and green day and all the students along with staff in the campus are involved in cleaning class rooms and campus under the guidance of their class teachers.
- Technicians are available to attend to the repairs during any need or emergency and cleanliness is maintained in the campus by housekeeping department.
- System administrator maintains the computer and local area network facility on the campus.

Physical Facilities:

- The Andhra Pradesh State Government through the Commissioner of Collegiate Education, Andhra Pradesh, Amaravati and UGC, sanction budgets based on the requirements of students, student strength and the nature of academic programmes offered by the college for construction of buildings, class rooms maintenance and purchase of equipment.
- Major maintenance work are carried out by the Government agencies like R&B, APWIEDC.
- Day to day works is carried out by the technicians appointed for repair and maintenance of the building.

Academic Facilities:

- Academic facilities like laboratories, libraries and computers are maintained through the budgets released by the Andhra Pradesh State Government, through the Commissioner of Collegiate Education, Andhra Pradesh and UGC.
- The laboratory equipment and electronic equipment are maintained and repaired when the need arises by hired technicians.
- As per the requirements of the students, purchases are made when the budgets are released by the state government, UGC or through the restructured budget.

Support Facilities:

- Support facilities like games and sports, Indoor stadium, Gym are maintained by regular verification and repairs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1G2QdWddt3ZO-TjDazTrfo6rvAAbcfiw-I/view?usp=share_link

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

545

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.gdcrvpm.ac.in/support-service-about.php?service=9
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

190

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

190

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****15**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****0**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****1**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are involved in various committees constituted for administrative purpose. They are also involved in all significant committees of the institution. Students' Council is formed at the beginning of the academic year for the students to take active part in various academic, curricular, co-curricular and extracurricular activities organized by the institution.

They have a WhatsApp group for effective communication and interaction. The functions of the group in the last year include:

The student participation in the council and various academic and administrative bodies and committees helps them gain experience of conducting meetings, making decisions and managing an organization.

As CRs, students play a vital role in the planning of College events such as rallies, awareness campaigns, conducting Fresher's Day, Independence Day and Teachers Day etc.

They receive guests, anchor programs, and organize the whole event on their own.

They also assist administration in organizing various programs such as Blood Donations Camps, Campus Recruitment Drives or Fund Raising.

As members of various committees, the CRs reflect the opinion of the students.

Further, they also undertake the responsibility of maintaining discipline and clean and green on the campus.

The CRs propose ideas, place requests, and provide feedback to the administration in a democratic manner on various aspects to initiate corrective measures wherever needed.

Thus, under the supervision of teachers and the Principal, the students acquire administrative skills, civic responsibility, leadership, problem solving, and teamwork.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/15bm232xkfBhjRFqTOM4Uiz6yFGDAPJDd/edit?usp=share_link&ouid=103669818005523474325&rtpof=true&sd=true
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association The Institution has a rich network of alumnae. They are eager and highly motivated to support the Alumnae Association to carryout number of developmental programmers. This is a win-win situation for the alumni and the institution The alumnae

of the college are spread all over the world as Academicians, Scientists, personnel in the I.T. Sector, Artists, Bankers etc. Alumnae are contributing financially and academically to the institution and fund projects. They also contribute a Guest lectures, offer Internships, assist in Placements, Many of the alumnae are placed in various Multinational Companies like Infosys, Wipro Technologies, ICICI, HDFC, ILM, TCS etc. To make their contributions more effective alumnae feedback is collected; ideas and suggestions are duly considered and implemented by the college administration. **ACTIVITIES OF ALUMNAE ASSOCIATION:** Alumnae Meetings: The Institution regularly arranges Meetings with Alumnae to connect with them on global scale. Student Alumnae Meets: Alumnae help out going students in their project works and inform the employment opportunities in their respective organizations in India and abroad. Alumnae as Lecturers: Some of our alumnae joined the institution as lectures and serving the Alma mater. Some alumnae from corporate sector offer training to the students on latest Technologies and Research and boost up employment by giving necessary guidelines. They also help in updating information related to Entrepreneurship, Employment, Internships and Career Guidance.

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/userfiles/Alumni%20association%20registration.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs** (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government College ,Ravulapalem is committed to provide quality education by adhering to ethical and moral principles. The college's primary objective is to educate students of under privileged and economically weaker section. The college conducts awareness programs

on social problems faced by the girls' students. The Women Empowerment Cell actively conducts programs from time to time to educate the students about cyber crimes. The students are encouraged to participate in various events conducted in the college like outreach programs to make them self reliant.

The college's mission is to make the students self confident, self reliant and self employed. The college conducts campus drives to provide employability opportunity to the students. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment.

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/page.php?id=vision-mission&type=about
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution adopts decentralized administrative practices. All the teaching and non-teaching staff, students are involved in committees. The college accords operational freedom to various functionaries in academic, administrative and financial matters. Each individual is made part of the institution by entrusting him/her the task as per his/her abilities. Staff council, IQAC, Academic Cell, Purchase Committee, CPDC, Accumulated Special Fee Committee, Restructured Special Fee Committee, Examination Committee are the major committees involved in decision making. Students also participate in all these committees and thus are trained in governance, leadership, management and management. The participation of staff and students in all the important activities of the college ensure transparency. Departments are given autonomy to plan their activities. Records and Registers are maintained at all levels. The IQAC works with the objective of sustenance, promotion and enhancement of quality in the institution. It also monitors data maintenance, submission of AQAR, Internal Audit and preparation for NAAC. The Academic Cell monitors academic affairs. The Women Empowerment Cell and the Internal Complaints Committee ensure the safety and security of the women students. Purchase

Committee plays a vital role in overall academic and administrative activities. JKC committee monitors job drives, skill orientation, placement and student progression of the the students.

Examinations committee is authorised to conduct examinations as per university norms

Alumni activities: Our college alumni association carried out number of developmental activities in the college campus beautification, infrastructure like internal roads and running track

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/142sKhzGA9Bn-OU00etM1VjiM9eDwVNuZ/view?usp=share_link
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares its plan of action at the beginning of the academic year keeping in view the guidelines, calendars given by the Commissionerate of Collegiate Education, Government of Andhra Pradesh and the affiliating university i.e., Adikavi Nannaya University, Rajamahendravaram keeping in view the vision and the mission of the institution. The institution implements the plan and conducts all the activities accordingly.

To create a healthy and innovative educational environment for students embedded with commitment to excel in various fields

To motivate the students towards the social service through NSS activities

To enhance the employability skills through JKC to grab the opportunities around the globe

Identifying diversity among the student and accordingly plan activities for the diverse group

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.gdcrvpm.ac.in/page.php?id=academic-calendar&type=academics
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution adopts government policies for administrative setup and appointment of staff. It follows AP Subordinate Service Rules for service matters. It adopts the procedures laid down by the Government of Andhra Pradesh, the Commissionerate of Collegiate Education, Andhra Pradesh State Council of Higher Education, and the Affiliating University.

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/page.php?id=rules-and-regulations&type=academics
Link to Organogram of the Institution webpage	https://www.gdcrvpm.ac.in/page.php?id=organogram&type=governance
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As the Institution being the government institution, it provides various welfare schemes to all the teaching and non-teaching staff in recognition of their contribution towards its development and progress. It creates healthy, loyal and satisfied employees for the organization and enhances the work efficiency. These welfare schemes are to support their families and individuals in need as they work towards a more secure financial life.

The following welfare schemes are provided to both teaching and Non-teaching staff as per Government norms.

- Provident Fund
- ESI
- Group Saving Linked Insurance
- Earned Leave
- Special Casual Leave
- Maternity Leave
- Medical Leave
- Half Pay Leave
- Childcare leave
- Compensatory Leave
- Health Cards

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/11s2T-a7qeLvViqmRjf4PaI2v0c-kv_E0/view?usp=share_link
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the norms of the Commissionerate of Collegiate Education, it is mandatory for all the teaching staff to submit their Academic Self Appraisal Report (ASAR) every year. All the key parameters of academics like teaching, activities, academic/research activities are included in the ASAR to evaluate teachers' overall performance. Besides ASAR, the IQAC collects feedback from students about the performance of teachers and also about the overall functioning of the college. The principal of the college monitors the performance of the non-teaching staff periodically. The office of the Regional Joint Director of Collegiate Education also monitors the performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1EaKi93TA6fhnbgkRY_SqShRxmoNiAA0j/view?usp=share link
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College is conducting both internal and external audits regularly to bridge the gap between the Administration and the Departments to assess the effectiveness and efficiency of the

financial operations of the college. The College has a clear budgeting, auditing and accounting systems for many years. Approved proposal is processed by the office and the required money is allotted.

After completion of the programme the account will be settled with proper bills, counter signed by the Heads of the Departments the Principal. The Accounts Officer maintains receipts and payments, accounts, cash book, cheque book; cheques issue register, vouchers and bills for all the financial matters.

Internal Audit:

Internal Audit is conducted to ensure appropriate accounting policies for the management of financial resources. The College has an empowered Finance Officer to review financial statements of all the Departments regarding the receipts and payments of funds for conducting various activities like seminars, workshops, NSS, ECO Club, Cultural and other student activities.

External Audit:-

The External Audit is conducted by the auditors appointed by UGC. Random audit will be conducted by the auditors of the Accountant General Government of India to verify accounts relating to Government Grants and UGC Grants and their utilization. The auditor can verify the document like bill books, cash books, ledgers and financial statements etc. The Commissionerate of Collegiate Education also delegates government auditor to verify the financial statements of the college. Major audit objections are not identified so far.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1_3TmKX6igBGbHKRSKeDUsIN_x9_J7exJ/view?usp=share_link
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main source of funding for the college is fees collected from the students and the funds released from Government Agencies. Wide scope is given to generate funds by enhancing teaching-learning process and to develop research activities. In addition the resources are mobilized from Government, UGC, Autonomy and Management Funds and from other philanthropists.

Optimal Utilization of Resources:

Funding is provided for teaching and learning processes such as conducting Orientation Programmes, Workshops, FDPs, Seminars, and Guest Lectures. Funds are used for the development of infrastructure of the Institution. Adequate funds are used for the development of Library.

Most of the students in belong to rural and financially weaker sections of the society. They will be supported in terms of scholarships provided both by Government and the College.

Helping Hand from Staff:

The staff members also extend their helping hand to support economically backward students and pay fee.

Alumnae:

The Alumnae Association support college activities through mobilization of funds.

Research:

To encourage staff to conduct research activities, and to pay registration fee to attend workshops, seminars and publish articles the Management gives incentives.

Poor Student Aid Fund:

Poor Student's Aid Box is available on the campus. The students, staff and outsiders contribute amount to this fund. It will be annually distributed to the students who are economically poor and apply for it.

College administration is allocating special fee fund of the college to all the departments according to their need for ensure to strengthen the departments

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1BqSS3GMLGxVAgIUa7ZkTp_eg-nSe_W1e/view?usp=share_link
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has conducted several review meetings with the departments and suggested various ways to ensure effective teaching-learning transaction. It has organized several capacity building programmes for the newly joined lecturers. It sensitized the students to use library uses effectively in order to promote self-learning among the student community. It collected feedback from various stakeholders of the institution, analyzed it and submitted a report to the chairman for quality enhancement.

IQAC is also monitoring OTLP app of APCCE to effective teaching learning process

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1mqWd0mS6T66Y8qy-qTM1ig0TKxvIbyzu/view?usp=share_link
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college reviews the teaching-learning process every year and suggests various ways of improving the quality of the teaching-learning transaction. It organizes 2-3 FDPs for teaching staff to keep them abreast with the latest ICT tools and methods of pedagogy. The IQAC team monitors the teaching-learning process by taking feedback from the students. It also records the improvement in various activities.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1VOXMNA_KDdT_sSSWA6UzSC0FU15aIR7-q/view?usp=share_link
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gdcrvpm.ac.in/userfiles/3_4_1%20ADDITIONAL%20INFO0.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- As a Government Degree college, our vision rests on creating a safe space for our students and providing a gender sensitive and empowering education.
- Women Empowerment Cell is constituted to take care of the safety and security of women in the campus. It protects the rights of women and looks after their amenities and their maintenance. Various gender sensitive campaigns, seminars and workshops are conducted to create awareness among the girl students.
- Gender Awareness Programs are also conducted to create awareness amongst students about the inequalities confronting all genders.
- The college has organized a good number of awareness events related to gender
- Discipline and Anti-Ragging Committee is constituted to observe discipline on the campus and for the safety and security of the students.
- Proctor System is followed so that the students can have a direct access with the faculty.
- Separate ladies room is provided to ensure girl students' privacy.
- College organizes programs by inviting eminent Women social workers & The SHE teams, a protective wing of the Police Department consisting of women squad to address about the various social problems confronted by girl students in this Cyber world.
- GDC, Ravulapalem is abided by the safety of girl students and hence organizes Self Defense Training programs exclusively for Girls.
- Spacious Common Rooms like Reading Room & Library are available for both ladies and gents.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1ZVaD_Bq9ZZ6V7_57XQ_eoIC0d9Q_ZgpR/view?usp=share_link
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1hc8ebfJkrAxZfMBdFczPlqvHk3kRxg_X/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management:** The College has huge tree cover and the buildings are surrounded by tall trees that maintain the temperature around it. The solid waste mainly consists of withered, fallen leaves, plastic waste and some paper waste. The garbage is separated into degradable and non-degradable waste. The bio degradable waste is collected and dumped into pits which are present in the grounds of the college away from the main building. This is later converted into organic manure that is used in the fields present nearby. The non bio degradable waste is collected separately and is removed by the panchayat authorities of Ravulapalem.
- **Liquid waste management:** The majority of the liquid waste is from the washrooms and the chemistry lab. The used water from the toilets is directed and channelized systematically into the drainages. Measures are taken to keep the surrounding areas of the college clean and uncontaminated without any water stagnation.

- **E waste:**The college has proposed to dispose off the e-waste through the concerned authorities in a systematic manner without violating the environment act.
- **Waste recycling system:**The waste water from RO is used effectively to water the plants in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1ZDdi1W-k8R7pUZC3kHgno9AW07Uw0hYw/view?usp=share_link
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **Cultural & Regional Diversity**
 - The college conducts a cultural fest in the month of January every year. Activities promoting culture and tradition are encouraged.
- **Linguistic Diversity:**
 - It is scientifically proven that learning mother tongue improves learning ability of an individual drastically and hence the college organizes programs such as “Telugu Bhasha Dinostavam” . Erudite personalities in the field of Telugu literature are invited to address the students and staff.
 - Regional Newspapers in Telugu and English are kept available in college Library.
 - Magazines with content in both English and Telugu are made available in the college library.
- **Communal Diversity:**
- The college being located at a rural place of the state, the students and staff of the college are from different communities and from different strata of the society with diverse socioeconomic background.
- This helps students to learn, accept and respect all the cultures thus creating a communal harmony in the college.
- The college takes up programs such as “AIDS AWARENESS RALLY” with the intention to create awareness to the students and also to the public about the symptoms and causes of HIV/AIDS.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The center for capacity building of the college has conducted classes on constitutional values for students.
- A week long cleanliness & Hygiene program has been conducted by NSS unit at Komaraju Lanka a village in Ravulapalem Mandal.
- The Red Ribbon Club organizes BLOOD DONATION CAMP to inculcate service motto in students and extend a helping hand to the needy by donating blood.
- The Department of Political Science celebrates Constitution Day ,Voter's Day to help the students understand more about democracy.
- The college celebrates Birth Anniversary & Death Anniversary of great leaders and freedom fighters of our Nation to make the students aware of the sacrifices of the great people and thus imbibe good values in them.
- National constitution day is celebrated in view of teaching the students just not their rights but also about their duties as a responsible citizen of the country.
- Every year on National days (The Independence Day and The Republic Day), the National flag is hoisted and national song is sung on this occasion which instills the feeling of patriotism in the students.
- Swatch Bharat is strictly followed in the college. Students and staff actively participate in cleaning the premises of the college.
- The college believes that cleanliness and sanitation is one most important aspect that should be taught to students to make this globe a good and healthy place to live.
- The college timetable has weekly classes on Human values and Ethics.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The college celebrates several national commemorative days to recall the sacrifices and contributions of the great persons in history to inspire the youth.**

The following days are observed/celebrated every year:

- Birth Anniversary of Savitribai Phule who is known for her contribution to women education.**
- Birth anniversary & Death anniversary of Dr.B.R.Ambedkar .**
- Dr.Sarvepalli Radhakrishnan's birthday celebrated as teacher's day.**
- Gandhi Jayanthi**

- Republic Day
- World soil day
- World Computer Literacy Day
- Charles Babbage Birthday
- Srinivasa Ramanujan Birthday
- The college celebrates "Sankranthi" a festival of harvest.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1 News reading in both English and Telugu languages

The objective of this practice is to inculcate the habit of reading news paper daily in students. This will help the students to be aware of the events happening in the society. The College has made it a practice for the students to read out daily news headlines in both regional language (Telugu) and in English at the lunch time. Daily, two students will be selected as the news readers of that day. Important and interesting news is composed by students and is checked and validated by the college librarian before it is read out in the Central Addressing System (CAS).

BEST PRACTICE-2 Learning by Doing and Participatory Learning

Learning by doing is a more action oriented methodology when it comes to student learning. It helps the learners to acquire new skills and knowledge. It also develops their abilities and attitudes. It is the process whereby students gain knowledge from their experiences, especially those experiences in which they actively engage in making things and exploring the world. It is a pedagogical approach in which teachers seek to engage learners in more hands-on creative modes of learning.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college being situated in a rural area, has students mostly from under privileged strata of the society. Incidentally, the girls' strength is remarkably more than that of the boys' strength. Keeping in view of this, the college organizes various programs to empower girls' students through an NGO called PARA -People's Action for Rural Awakening (PARA). The common objective of all these programs is to create awareness about the various social issues prevailing in the society against girls. Guest lectures on health & hygiene by eminent professionals, Motivation Lectures by women achievers are some of the flagship programmes organized by the WEC. The girls' students are also encouraged in sports and good number of students has participated/won in district/national tournaments.

The college also has an active NSS wing through which several outreach programs are conducted. Programs such as Blood Donation Camps, Clean & Green activity etc have a great impact on students' outlook towards the society. The outcome is evident in their academic and extracurricular activities.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to Adikavi Nannaya University, Rajamahendravaram. It adopts the curriculum framed by the affiliating university as per the guidelines of the Andhra Pradesh State Council of Higher Education. The departments will conduct departmental meetings at the very beginning of the academic year and the courses taught are distributed among the teachers of the respective departments. The faculty members prepare semester-wise curricular plans including curricular, co-curricular, and extracurricular activities for the effective teaching-learning transaction. The institutional calendar is also prepared by incorporating various curricular, co-curricular and extra-curricular activities as stipulated in the University calendar, IQAC calendar, and also CCE Calendar. ICT based evaluation techniques, Assignments and class tests are used to assess the assimilation of the content by the students. The IQAC periodically assesses the quality of teaching of each faculty by conducting Student Satisfactory Survey and by analyzing the feedback received from the students. Basing on the feedback, necessary steps are taken for the betterment of the curriculum delivery. In addition to this, APSCHE has introduced a revised curriculum from the academic year 2020-21. Abiding by the instructions the affiliating University also followed the revised curriculum. The unique feature of the revised curriculum is a 10 month mandatory internship/apprenticeship/on the job training, of which a 2 month Community Service Project is an integral part.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1uiMKtbVEa54Db_BvE0lYVPnp59d-IvZB/view?usp=share_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The college being an affiliated institution follows the academic calendar prescribed by the affiliating university i.e., Adikavi Nannaya University, Rajamahendravaram. Accordingly, two mid-exams for 15 marks are conducted as per the university calendar. The average of the two exams is taken. 5 marks are allotted for assignments throughout the semester and 5 marks are allotted for co- curricular/extra-curricular activities. Through this mechanism, the performance of the student is gauged in all aspects like academics, skills, sports, arts etc. The performance of the student is recorded and will be intimated to him/her and also to the parents. Apart from these the departments include various activities in their departmental plans and execute them for the overall assessment of the student. From 2020-21, the internal assessment pattern is changed.. Testing of knowledge subject-wise Mid Examinations is a very important outcome of learning with a weight to the extent of 70% of the total internal assessment., I Mid after completion of 50 % syllabus and II Mid after completion of total Syllabus with 35 marks for Mid Exam (Mid -1 for 20 Marks and Mid-2 for 15 Marks). The marks obtained by a student for 50 marks (Total of two Mid exams for 35. Assignments 5, Classroom Activities 5, Clean, Green and Attendance 5) is to be scaled down to 25 and this should be treated as the CIA score of the student in that subject.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gdcrvpm.ac.in/page.php?id=academic-calendar&type=academics

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation

B. Any 3 of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
8	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
2	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
40	

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**40**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, the institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum. The courses on Value Education, Human Values and Professional Ethics and Environmental Studies are incorporated in the curriculum of all UG programmes as Part-II foundation courses as compulsory subject and delivered using the spectra of activities in addition to the conventional domain ones. Gender sensitization is carried out in co-curricular activities like debates, elocution, poster presentations etc. Women Empowerment Cell takes up gender related problems and counseling activities in the college. In the college there are many platforms for hands on experiences related to gender sensitivity which enable students to interface with real life situations such as community outreach, gender sensitization activities through seminars, guest lectures, celebrations etc. The College organizes a variety of activities at institutional level to complement the cross cutting issues discussed in the college. AIDS awareness day, Human Rights Rally, Celebration of International Women's Day and conducting Cultural Competitions for women are a few of these activities. The environmental studies course proposed by the UGC has been incorporated into the curriculum of UG program from 2018 onwards. It aims to sensitize students about the environment and sustainability issues. Students will develop an attitude of concern for the environment and participate in environment protection and environment improvement for the variety of changes humans have brought in the world.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

185

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>URL for stakeholder feedback report</td><td>No File Uploaded</td></tr> <tr> <td>Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td><td>No File Uploaded</td></tr> <tr> <td>Any additional information(Upload)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	View File	
File Description	Documents								
URL for stakeholder feedback report	No File Uploaded								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded								
Any additional information(Upload)	View File								
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>URL for feedback report</td><td>https://docs.google.com/spreadsheets/d/1v1eRL9xmY00pOfibDh5XiKjTofa-Zyqb/edit?usp=share_link&ouid=103669818005523474325&rtpof=true&sd=true</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	URL for feedback report	https://docs.google.com/spreadsheets/d/1v1eRL9xmY00pOfibDh5XiKjTofa-Zyqb/edit?usp=share_link&ouid=103669818005523474325&rtpof=true&sd=true			
File Description	Documents								
Upload any additional information	View File								
URL for feedback report	https://docs.google.com/spreadsheets/d/1v1eRL9xmY00pOfibDh5XiKjTofa-Zyqb/edit?usp=share_link&ouid=103669818005523474325&rtpof=true&sd=true								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
330									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,									

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

198

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A proctor/mentor system has been used by GDC, Ravulapalem to care for each student's overall development. The progress of each student is continuously evaluated, and both advanced and slow learners are given the required corrective actions. Slow learners are given lessons on how to catch up with their peers and develop their exam-taking skills. Students with physical disabilities receive specialised counselling and ICT instruction via email and portable technology. Advanced Learners are encouraged to enroll in summer training programmes, live projects, and online courses. Adopted strategies for slow learners Bridge Courses: Students must enroll in bridge classes that have been expressly created to give them access to new studies, depending on their pre-entry qualifications and the requirements of the degree programme they have chosen. For slow learners, remedial classes are offered to help them catch up with peers and develop their exam-taking skills. A separate learning material is provided too. Adopted measures for advanced learners: Advanced students are encouraged to enroll in live projects, summer training programmes, and online courses at reputable colleges. They are advised to take distance education courses, add-on courses, training programmes for skill development, and study projects at the college level.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/18E_TV8EQCWnLzv1-TvYPhVL7ZPoa1Jqu/view?usp=share_link
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
588	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods such as experiential learning, participative learning and problemsolving methodologies are used for enhancing learning experiences. (Qlm) To improve students' learning experiences, GDC, Ravulapalem offers experiential learning, participatory learning, and problem-solving strategies in addition to the traditional methods of teaching GDC. The techniques will be used as follows: Experiential Learning: Through experiential learning, students' learning is enhanced. These consist of practical experience. The institution works to foster this type of learning through internships, study projects, field trips, learning by doing, and service-learning initiatives. Participative Learning: Students are encouraged and actively participated in community service projects to inform the public about topics like cashless transactions, Covid-19, peace, different government programmes, literacy initiatives, AIDS, consumerism, and more. Methods for solving problems: The college programmes use project-based learning in conjunction with course-based projects to help students become more adept at using what they have learned to address problems that arise in the real world. Academic projects, field visits, and field surveys are incorporated into the curriculum and evaluation in project-based learning. The College supports ICT-enabled teaching through LMS, virtual classrooms, and digital classrooms. Students now have the

chance to view and listen to expert lectures on a variety of topics. Thus, the introduction of virtual teaching has given a lot of benefit to teachers as well as learners.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1a00p6FdCr9fEg7AzB59Xy4iCXvf2ikrF/view?usp=share_link

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools including online resources for effective teaching and learning. Today, online instruction is the standard. ICT-enabled pedagogy is used by GDC, Ravulapalem's entire teaching staff to deliver engaging, creative, and innovative lessons. The college has WiFi access. Staff members receive regular trainings by FDPs to help them understand and use evolving technologies. For the modern educational system, the teachers make use of all the cutting-edge technologies, including ZOOM, Google classrooms, virtual classes, and e-classrooms.

Blended Learning

- The teaching-learning process at the College includes blended learning.
- Playing educational films and videos in online and digital classrooms
- To encourage children to study for the long term, teachers are integrating technology into traditional teaching methods (Blended learning). 6 projectors are available in various classrooms, laboratories, lecture rooms, "smart classrooms," and MANA TV room. Desktop and laptop computers are set up JKC centre and computer labs. Printers: For academic use, they are available at a number of labs, departments, libraries, support services, and well-known locations.

Seminar Rooms:

1 seminar room includes digital amenities. Three smart boards have been put on campus and are used by the faculty. Online

courses offered by SWAYAM, Google Classroom, Zoom, Google Meet, and Microsoft Teams.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gdcrvpm.ac.in/userfiles/2_3_2020%20additional%20info.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**2**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****48**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college uses open, focused, and student-friendly evaluation procedures. The University's provided academic calendar will be rigorously adhered to for both the delivery of the curriculum and the holding of internal exams. Assignments, MCQs, quizzes, and group discussions are all included in the Continuous Internal Assessment (CIA). Through the Department Head, all teachers of the relevant disciplines send a set of test questions to the exam committee. The question papers for the internal examination are created using a standard format and in accordance with the University's rules. The member of the examination committee oversees the exam, which is administered according to a set schedule. The concerned subject teacher notifies the pupils in advance of the internal examination's syllabus.

After evaluation, the answer papers are made available to the students for their information. This promotes transparency and accountability in the evaluation process, and student issues are promptly addressed. Internal marks are reported to the university through the university internal examination portal. Marks of Internals and end-of-semester exams are thoroughly documented in the Central Marks Register and Department Marks Register. For the purpose of preventing errors in the internal examination, one of the examination committee members serves as the internal squad. Following the evaluation, a list of each student's grades is created and recorded for later clarity.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1DTje_p-gB_Teaol-nf32ZvvMFjtD9ypse/view?usp=share link

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination-related complaints are investigated by the college examination committee, which was established under the direction of the principal, and necessary action is taken to resolve them transparently and within the allotted period. The college prospectus, as well as the website and the institution's main notice board, both contain the code of conduct for the examination. As soon as the test is finished, the answer sheets are examined to see how well the pupils performed. The pupils are provided these response sheets, and any complaints about the evaluation process are immediately resolved.

For future reference, the results of the internal exams are recorded in the departmental and central marks registries. Suggestion box is kept in the office room allowing students to post questions about the examinations as well as proposals for successful changes to the dispute resolution process.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1lr1sz1T1U0J9zAq0m_Qxn0oIoffmL_9u/view?usp=share link

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

For all of the College's academic programmes and courses, the learning objectives are outlined in unambiguous terms. These results are consistent with the college's mission and vision. They are designed with the graduate qualities in mind, which help the learner to:

- Conceptualize subject knowledge
- Communicate well and engage in meaningful interaction
- Pose a question, do some analysis, and find a solution
- Acquire the ability to use cutting-edge research tools
- Efficacious teamwork
- Adopt moral principles
- Increase social interaction

Every programme's end result and accompanying learning outcomes are clearly defined by the college, which also plans the curriculum and makes the information available to students via a variety of channels. Students are informed of the programme outcomes at programme entrance through faculty counselling. Following admission, students receive a detailed explanation of the programme outcomes, programme specific outcomes, and course outcomes during an orientation programme.

Along with the curriculum, they are also posted in each department's LMS and on the college website. This has made it possible for students to access curricula and their results more quickly and easily.

The Program Outcomes and Course Outcomes are also communicated to the students at the start of the academic year through the Hand Book that is given to them prior to the start of the course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1wWIZNAJyF1CG0HSqSLnSySQd3Q5IKpwf/view?usp=share_link
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation techniques recommended by the affiliated University are used by our Institution. The following is the attainment procedure for COs and POs:

- Tools for Direct Assessment
- Tools for indirect assessment

Direct Assessment Tools: Internal marks, end-exam marks, quiz/assignment/seminar/mini-project marks, etc., are taken into account when evaluating the knowledge and skills a student has acquired while taking a course.

Tools for indirect assessment: To evaluate the student learning after taking a course, a survey of student satisfaction will be administered right after the semester, and the feedback provided by the student in achieving the COs is taken into account.

The following steps are used to determine COs attainment:

- Direct Attainment
- Indirect Attainment

Direct Attainment: A course's Direct Attainment is determined by taking into account both internal and external exams. A student's performance in each semester is assessed course-by-course for a maximum of 100 points, of which quizzes, assignments, seminars, and mini-projects among other things receive 10 points and 15

points each for internal tests and 75 points for the semester-end exam. There will be two internal exams, a quiz, an assignment, one external test, and one external assessment for theory courses.

Indirect Attainment: The feedback collected from the students who attended the course at the end of each semester is used to compute indirect accomplishment for a course. A Questionnaire is used for the student satisfaction survey, which asks students about their learning by looking at the course outcomes from most recently completed courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/19TJUX4U-1WAcqH3lxBe5yQjC4eGJuWBr/view?usp=share_link

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

114

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://docs.google.com/spreadsheets/d/1JPJGSShfu3fvxSHSpZLmC3KWxobk76X9/edit?usp=sharing&ouid=103669818005523474325&rtpof=true&sd=true

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcrvpm.ac.in/admin/uploads/news/59702.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Several awareness programmes are carried out by the institution to sensitize students and the neighbourhood community. The WEC visited the nearby communities and created awareness about the importance of education. A special programme was conducted on women rights by the WEC in association with the local NGO called PARA. They created awareness among the women students about their rights and the legal provisions against violation of their rights. A special emphasis was also laid upon act against domestic violence. The Women Empowerment Cell of the college also arranged an awareness programme supervisor educated students on child marriages and menstrual problems in women., Ravulapalem educated students on Disha App and its advantages and interacted with students in this aspect. The NSS and Eco Club carried out various awareness programmes on eco consciousness, health and hygiene. A special programme on women's health was hosted by WEC. The Department of Commerce has sensitized the local people on consumer rights by distributing pamphlets to the local people. They also visited several schools and colleges to promote scientific temper among them. Strategies to be followed ? The community service projects done by the students as part of revised curriculum of UG programs shall be consolidated as a report with evidences (Geotagged photographs and letters of beneficiaries) ? Institute has to organize extension programs frequently to expose students to a social atmosphere and motivate students to participate actively in all those programs

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/support-service-activities.php?service=15
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6263

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

8

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Degree College, Ravulapalem has adequate teaching-learning resources with a double staired Academic Buildings. To meet the need of the growing number of students, a new Academic Building has been constructed in the college. In total, there are 13 classrooms (Each with a seating capacity of 40 students and 50 furnished with teaching aids like board, teachers table,

students' desks,

In terms of computing equipment, there are 30 desktop computers, 06 projectors, 02 Laptops to address the day-to-day requirement of PowerPoint presentation and providing lecture handouts to students. The students use those computers regularly for a computer skill-based course (Foundation), which is prescribed in their syllabus.

Drinking water plant: One RO plant is installed to serve the drinking water to the stakeholders. Water points are made available to the users at several stations to meet the demand.

Power back-up: The college has one Generator with 125 KVA to back up the energy needs of classrooms and other necessities. 1.5 KV solar system is installed to generate nonconventional alternate energy plans afoot to tap 50KV solar power. UPS equipment in laboratories and administrative offices sustain the energy needs to avoid breaks.

The college has one smart classroom and three ICT digital Room enable for audio-visual presentation, which is often more appealing. This makes a far greater impact on the learning abilities of students and ensures better participation. Thus, it offers a variety of opportunities for students to enhance their performance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrypm.ac.in/infrastructure.php?title=laboratories&type=infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution acknowledges the role and significance of sports, cultural activities, and the overall character-building process of the students. Hence, the college encourages its students to participate in sports and cultural activities around the year.

Cultural activities

All cultural programs conducted on temporary structure or Mana TV

Hall.

The Literary and Cultural Committee is very proactive and encourages the students to take part in literary and cultural competitions/ events, both within the institution as well as outside it.

The students have won many prizes in various competitions as a result of the encouragement and motivation provided by the institution.

A Fresher's Welcome day is organized with cultural programs like songs, dances, drama, etc. by the students of the college at the beginning of each academic session. Besides, other auspicious days like Independence Day, Republic Day, Teachers Day and other significant dates associated with great personalities are also celebrated with due respect and veneration.

Sports Activities

The college has the basic facilities for sports. It has ample area where the students engage in outdoor sporting activities like Shuttle badminton, Kabaddi, volleyball, throwball, cricket, etc. There are common rooms for boys and girls. The college is striving hard to arrange for a better ground where students can be entertained more.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrypm.ac.in/infrastructure.php?title=laboratories&type=infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrypm.ac.in/infrastructure.php?title=library&type=infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

590776

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LIBRARY

Name of ILMS software - SOUL 2.0 New Version Nature of automation (fully or partially) - Fully

Version - SOUL 2.0 New Version - Limited edition package. Year of Automation - 21.07.2019.

The library has an advisory committee consisting of Principal, Vice-Principal, and other members. The committee meets regularly and discusses the issues related to the library. It acts as an advisory body with regard to facilities ,servicesand gives suitable suggestions for procurement of books and other relevant

materials for better functioning of the library.

The facilities were created on the advice of the Library Advisory Committee and it aims to improve the facility on a regular basis. The library automation, Xerox facility, computers and printers, Internet facility, e-learning resources, information display and notification reprography etc., are the significant facilities contributing for the user-friendly environment. Other facilities available in our college are:

- LAN facility
- Licensed software – SOUL 2.0 New Version
- SOUL Software for university libraries, designed and developed by INFLIBNET is provided to the library for user-friendly atmosphere.
- Databases, e-books, and e-journals are provided through INFLIBNET.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1A54C_lqx0EHN2URWoOPdXWHORhol_BCP/view?usp=share_link

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**54528**

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****20**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution updates IT facilities through IQAC. Principal, IQAC and Library Committee monitors internet services regularly. Necessary repairs and updates of software are done when required.

- Servicing of the systems, updating the programs and software are carried out periodically.
- The college is providing computer awareness training (FDP) for all the Lecturers.
- The college has adequate computer facility for the faculty.
- The college has LCD projectors, OHP, TV sets utilised for IT teaching and for the MANA TV programmes. Programmes and lectures of Commissioner of Collegiate Education, A.P., Vijayawada both online and offline are viewed regularly through MANA TV and digital classroom.
- Wi-Fi facility is made open to both faculty and students for acquiring learning materials.

- The faculty is provided with Audio-Visual aids which facilitate multimedia teaching.
- ICT resources are utilised by JKC.
- The college has always been placing the student at the centre of the teaching-learning process and is student-centric by utilizing IT facility.
- The lecturers are provided orientation training from time to time for updating of knowledge on ICT utilization by Computer Science faculty and CCE training programmes.
- Lecturers adopt ICT methods in their teaching.
- The students are encouraged to use IT facility while participating in seminars and workshops

conducted by various Departments in the college and also in other colleges.

- Computer science and computer application faculty, JKC mentor are always available for any need-based assistance in the use of ICT.
- The institute upgrades Infrastructure and software to demonstrate in the classes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1A54C_lqx0EHN2URWoOPdXWHORhol_BCP/view?usp=share_link

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

528222

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- As every Saturday is clean and green day and all the students along with staff in the campus are involved in cleaning class rooms and campus under the guidance of their class teachers.
- Technicians are available to attend to the repairs during any need or emergency and cleanliness is maintained in the campus by housekeeping department.
- System administrator maintains the computer and local area network facility on the campus.

Physical Facilities:

- The Andhra Pradesh State Government through the Commissioner of Collegiate Education, Andhra Pradesh, Amaravati and UGC, sanction budgets based on the requirements of students, student strength and the nature

of academic programmes offered by the college for construction of buildings, class rooms maintenance and purchase of equipment.

- Major maintenance work are carried out by the Government agencies like R&B, APWIEDC.
- Day to day works is carried out by the technicians appointed for repair and maintenance of the building.

Academic Facilities:

- Academic facilities like laboratories, libraries and computers are maintained through the budgets released by the Andhra Pradesh State Government, through the Commissioner of Collegiate Education, Andhra Pradesh and UGC.
- The laboratory equipment and electronic equipment are maintained and repaired when the need arises by hired technicians.
- As per the requirements of the students, purchases are made when the budgets are released by the state government, UGC or through the restructured budget.

Support Facilities:

- Support facilities like games and sports, Indoor stadium, Gym are maintained by regular verification and repairs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1G2QdWddt3Z0TjDazTrfo6rvAAbcfiw-I/view?usp=share_link

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

545

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.gdcrypm.ac.in/support-service-about.php?service=9
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**190****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****190**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****15**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****0**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are involved in various committees constituted for administrative purpose. They are also involved in all significant committees of the institution. Students' Council is formed at the beginning of the academic year for the students to take active part in various academic, curricular, co-curricular and extracurricular activities organized by the institution.

They have a WhatsApp group for effective communication and interaction. The functions of the group in the last year include:

The student participation in the council and various academic and administrative bodies and committees helps them gain experience of conducting meetings, making decisions and managing an organization.

As CRs, students play a vital role in the planning of College events such as rallies, awareness campaigns, conducting Fresher's Day, Independence Day and Teachers Day etc.

They receive guests, anchor programs, and organize the whole event on their own.

They also assist administration in organizing various programs such as Blood Donations Camps, Campus Recruitment Drives or Fund Raising.

As members of various committees, the CRs reflect the opinion of the students.

Further, they also undertake the responsibility of maintaining discipline and clean and green on the campus.

The CRs propose ideas, place requests, and provide feedback to the administration in a democratic manner on various aspects to initiate corrective measures wherever needed.

Thus, under the supervision of teachers and the Principal, the students acquire administrative skills, civic responsibility, leadership, problem solving, and teamwork.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/15bm232xkfBhjRFqTOM4Uiz6yFGDAPJDd/edit?usp=share_link&ouid=103669818005523474325&rtpof=true&sd=true
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association The Institution has a rich network of alumnae. They are eager and highly motivated to support the Alumnae Association to carryout number of developmental programmers. This is a win-win situation for the alumni and the institution The alumnae of the college are spread all over the world as Academicians, Scientists, personnel in the I.T. Sector, Artists, Bankers etc. Alumnae are contributing financially and academically to the institution and fund projects. They also contribute a Guest lectures, offer Internships, assist in Placements, Many of the alumnae are placed in various Multinational Companies like Infosys, Wipro Technologies, ICICI, HDFC, ILM, TCS etc. To make their contributions more effective alumnae feedback is collected; ideas and suggestions are duly considered and implemented by the college administration.

ACTIVITIES OF ALUMNAE ASSOCIATION: Alumnae Meetings: The Institution regularly arranges Meetings with Alumnae to connect with them on global scale. Student Alumnae Meets: Alumnae help out going students in their project works and inform the employment opportunities in their respective organizations in India and abroad. Alumnae as Lecturers: Some of our alumnae joined the institution as lectures and serving the Alma mater. Some alumnae from corporate sector offer training to the students on latest Technologies and Research and boost up employment by giving necessary guidelines. They also help in updating information related to Entrepreneurship, Employment, Internships and Career Guidance.

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/userfiles/Alumni%20association%20registration.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government College ,Ravulapalem is committed to provide quality education by adhering to ethical and moral principles. The college's primary objective is to educate students of under privileged and economically weaker section. The college conducts awareness programs on social problems faced by the girls' students. The Women Empowerment Cell actively conducts programs from time to time to educate the students about cyber crimes. The students are encouraged to participate in various events conducted in the college like out reach programs to make them self reliant.

The college's mission is to make the students self confident, self reliant and self employed. The college conducts campus drives to provide employability opportunity to the students. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment.

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/page.php?id=vision-mission&type=about
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution adopts decentralized administrative practices. All the teaching and non-teaching staff, students are involved in committees. The college accords operational freedom to various functionaries in academic, administrative and financial matters. Each individual is made part of the institution by entrusting him/her the task as per his/her abilities. Staff council, IQAC, Academic Cell, Purchase Committee, CPDC, Accumulated Special Fee Committee, Restructured Special Fee Committee, Examination Committee are the major committees involved in decision making. Students also participate in all these committees and thus are trained in governance, leadership, management and management. The

participation of staff and students in all the important activities of the college ensure transparency. Departments are given autonomy to plan their activities. Records and Registers are maintained at all levels. The IQAC works with the objective of sustenance, promotion and enhancement of quality in the institution. It also monitors data maintenance, submission of AQAR, Internal Audit and preparation for NAAC. The Academic Cell monitors academic affairs. The Women Empowerment Cell and the Internal Complaints Committee ensure the safety and security of the women students. Purchase Committee plays a vital role in overall academic and administrative activities. JKC committee monitors job drives, skill orientation, placement and student progression of the the students.

Examinations committee is authorised to conduct examinations as per university norms

Alumni activities: Our college alumni association carried out number of developmental activities in the college campus beautification, infrastructure like internal roads and running track

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/142sKhzGA9Bn-0U00etM1VjiM9eDwVNuZ/view?usp=share_link
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares its plan of action at the beginning of the academic year keeping in view the guidelines, calendars given by the Commissionerate of Collegiate Education, Government of Andhra Pradesh and the affiliating university i.e., Adikavi Nannaya University, Rajamahendravaram keeping in view the vision and the mission of the institution. The institution implements the plan and conducts all the activities accordingly.

To create a healthy and innovative educational environment for students embedded with commitment to excel in various fields

To motivate the students towards the social service through NSS activities

To enhance the employability skills through JKC to grab the opportunities around the globe

Identifying diversity among the student and accordingly plan activities for the diverse group

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.gdcrvpm.ac.in/page.php?id=academic-calendar&type=academics
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution adopts government policies for administrative setup and appointment of staff. It follows AP Subordinate Service Rules for service matters. It adopts the procedures laid down by the Government of Andhra Pradesh, the Commissionerate of Collegiate Education, Andhra Pradesh State Council of Higher Education, and the Affiliating University.

File Description	Documents
Paste link for additional information	https://www.gdcrvpm.ac.in/page.php?id=rules-and-regulations&type=academics
Link to Organogram of the Institution webpage	https://www.gdcrvpm.ac.in/page.php?id=organogram&type=governance
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As the Institution being the government institution, it provides various welfare schemes to all the teaching and non-teaching staff in recognition of their contribution towards its development and progress. It creates healthy, loyal and satisfied employees for the organization and enhances the work efficiency. These welfare schemes is to support their families and individuals in need as they work towards a more secure financial life.

The following welfare schemes are provided to both teaching and Non-teaching staff as per Government norms.

- Provident Fund
- ESI
- Group Saving Linked Insurance
- Earned Leave
- Special Casual Leave
- Maternity Leave
- Medical Leave
- Half Pay Leave
- Childcare leave
- Compensatory Leave
- Health Cards

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/11s2T-a7qeLvViqmRjf4PaI2v0c-kv_E0/view?usp=share_link
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the norms of the Commissionerate of Collegiate Education, it is mandatory for all the teaching staff to submit their Academic Self Appraisal Report (ASAR) every year. All the key parameters of academics like teaching,

activities, academic/research activities are included in the ASAR to evaluate teachers' overall performance. Besides ASAR, the IQAC collects feedback from students about the performance of teachers and also about the overall functioning of the college. The principal of the college monitors the performance of the non-teaching staff periodically. The office of the Regional Joint Director of Collegiate Education also monitors the performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1EaKi93TA6fhnbgkRY_SqShRxmoNiAA0j/view?usp=share_link
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College is conducting both internal and external audits regularly to bridge the gap between the Administration and the Departments to assess the effectiveness and efficiency of the financial operations of the college. The College has a clear budgeting, auditing and accounting systems for many years. Approved proposal is processed by the office and the required money is allotted.

After completion of the programme the account will be settled with proper bills, counter signed by the Heads of the Departments the Principal. The Accounts Officer maintains receipts and payments, accounts, cash book, cheque book; cheques issue register, vouchers and bills for all the financial matters.

Internal Audit:

Internal Audit is conducted to ensure appropriate accounting policies for the management of financial resources. The College has an empowered Finance Officer to review financial statements of all the Departments regarding the receipts and payments of funds for conducting various activities like seminars, workshops, NSS, ECO Club, Cultural and other student activities.

External Audit:-

The External Audit is conducted by the auditors appointed by UGC. Random audit will be conducted by the auditors of the Accountant General Government of India to verify accounts relating to Government Grants and UGC Grants and their utilization. The auditor can verify the document like bill books, cash books, ledgers and financial statements etc. The Commissionerate of Collegiate Education also delegates government auditor to verify the financial statements of the college. Major audit objections are not identified so far.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1_3TmKX6igBGbHKRSKeDUsIN_x9_J7exJ/view?usp=share_link
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****0**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main source of funding for the college is fees collected from the students and the funds released from Government Agencies. Wide scope is given to generate funds by enhancing teaching-learning process and to develop research activities. In addition

the resources are mobilized from Government, UGC, Autonomy and Management Funds and from other philanthropists.

Optimal Utilization of Resources:

Funding is provided for teaching and learning processes such as conducting Orientation Programmes, Workshops, FDPs, Seminars, and Guest Lectures. Funds are used for the development of infrastructure of the Institution. Adequate funds are used for the development of Library.

Most of the students in belong to rural and financially weaker sections of the society. They will be supported in terms of scholarships provided both by Government and the College.

Helping Hand from Staff:

The staff members also extend their helping hand to support economically backward students and pay fee.

Alumnae:

The Alumnae Association support college activities through mobilization of funds.

Research:

To encourage staff to conduct research activities, and to pay registration fee to attend workshops, seminars and publish articles the Management gives incentives.

Poor Student Aid Fund:

Poor Student's Aid Box is available on the campus. The students, staff and outsiders contribute amount to this fund. It will be annually distributed to the students who are economically poor and apply for it.

College administration is allocating special fee fund of the college to all the departments according to their need for ensure to strengthen the departments

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1BqSS3GMLGxVAgIUa7ZkTp_eg-nSe_W1e/view?usp=share_link
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has conducted several review meetings with the departments and suggested various ways to ensure effective teaching-learning transaction. It has organized several capacity building programmes for the newly joined lecturers. It sensitized the students to use library resources effectively in order to promote self-learning among the student community. It collected feedback from various stakeholders of the institution, analyzed it and submitted a report to the chairman for quality enhancement.

IQAC is also monitoring OTLP app of APCCE to effective teaching learning process

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1mqwd0mS6T66Y8qy-qTM1ig0TKxvIbyzu/view?usp=share_link
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college reviews the teaching-learning process every year and suggests various ways of improving the quality of the teaching-learning transaction. It organizes 2-3 FDPs for teaching staff to keep them abreast with the latest ICT tools and methods of pedagogy. The IQAC team monitors the teaching-learning process by taking feedback from the students. It also records the improvement in various activities.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1VOXMNA_KDdTsSSWA6UzSC0FU15aIR7-q/view?usp=share_link
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gdcrvpm.ac.in/userfiles/3_4_1%20ADDITIONAL%20INFOO.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **As a Government Degree college, our vision rests on creating a safe space for our students and providing a gender sensitive and empowering education.**
- **Women Empowerment Cell is constituted to take care of the safety and security of women in the campus. It protects the rights of women and looks after their amenities and their maintenance. Various gender sensitive campaigns, seminars**

and workshops are conducted to create awareness among the girl students.

- Gender Awareness Programs are also conducted to create awareness amongst students about the inequalities confronting all genders.
- The college has organized a good number of awareness events related to gender
- Discipline and Anti-Ragging Committee is constituted to observe discipline on the campus and for the safety and security of the students.
- Proctor System is followed so that the students can have a direct access with the faculty.
- Separate ladies room is provided to ensure girl students' privacy.
- College organizes programs by inviting eminent Women social workers & The SHE teams, a protective wing of the Police Department consisting of women squad to address about the various social problems confronted by girl students in this Cyber world.
- GDC, Ravulapalem is abided by the safety of girl students and hence organizes Self Defense Training programs exclusively for Girls.
- Spacious Common Rooms like Reading Room & Library are available for both ladies and gents.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1ZVaD_Bq9Z_Z6V7_57XQ_eoIC0d9Q_ZgpR/view?usp=share_link
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1hc8ebfJkr_AxZfMBdFcZPlqvHk3kRxg_X/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management:** The College has huge tree cover and the buildings are surrounded by tall trees that maintain the temperature around it. The solid waste mainly consists of withered, fallen leaves, plastic waste and some paper waste. The garbage is separated into degradable and non-degradable waste. The bio degradable waste is collected and dumped into pits which are present in the grounds of the college away from the main building. This is later converted into organic manure that is used in the fields present nearby. The non bio degradable waste is collected separately and is removed by the panchayat authorities of Ravulapalem.
- **Liquid waste management:** The majority of the liquid waste is from the washrooms and the chemistry lab. The used water from the toilets is directed and channelized systematically into the drainages. Measures are taken to keep the surrounding areas of the college clean and uncontaminated without any water stagnation.
- **E waste:** The college has proposed to dispose off the e-waste through the concerned authorities in a systematic manner without violating the environment act.
- **Waste recycling system:** The waste water from RO is used effectively to water the plants in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1ZDdi1W-k8R7pUZC3kHqno9AW07Uw0hYw/view?usp=share_link
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **Cultural & Regional Diversity**
 - **The college conducts a cultural fest in the month of January every year. Activities promoting culture and tradition are encouraged.**
- **Linguistic Diversity:**

- It is scientifically proven that learning mother tongue improves learning ability of an individual drastically and hence the college organizes programs such as “Telugu Bhasha Dinostavam” . Erudite personalities in the field of Telugu literature are invited to address the students and staff.
- Regional Newspapers in Telugu and English are kept available in college Library.
- Magazines with content in both English and Telugu are made available in the college library.
- **Communal Diversity:**
- The college being located at a rural place of the state, the students and staff of the college are from different communities and from different strata of the society with diverse socioeconomic background.
- This helps students to learn, accept and respect all the cultures thus creating a communal harmony in the college.
- The college takes up programs such as “AIDS AWARENESS RALLY” with the intention to create awareness to the students and also to the public about the symptoms and causes of HIV/AIDS.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The center for capacity building of the college has conducted classes on constitutional values for students.
- A week long cleanliness & Hygiene program has been conducted by NSS unit at Komaraju Lanka a village in Ravulapalem Mandal.
- The Red Ribbon Club organizes BLOOD DONATION CAMP to inculcate service motto in students and extend a helping hand to the needy by donating blood.
- The Department of Political Science celebrates Constitution Day ,Voter's Day to help the students understand more about democracy.
- The college celebrates Birth Anniversary & Death

Anniversary of great leaders and freedom fighters of our Nation to make the students aware of the sacrifices of the great people and thus imbibe good values in them.

- National constitution day is celebrated in view of teaching the students just not their rights but also about their duties as a responsible citizen of the country.
- Every year on National days (The Independence Day and The Republic Day), the National flag is hoisted and national song is sung on this occasion which instills the feeling of patriotism in the students.
- Swatch Bharat is strictly followed in the college. Students and staff actively participate in cleaning the premises of the college.
- The college believes that cleanliness and sanitation is one most important aspect that should be taught to students to make this globe a good and healthy place to live.
- The college timetable has weekly classes on Human values and Ethics.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The college celebrates several national commemorative days to recall the sacrifices and contributions of the great persons in history to inspire the youth.

The following days are observed/celebrated every year:

- Birth Anniversary of Savitribai Phule who is known for her contribution to women education.
- Birth anniversary & Death anniversary of Dr.B.R.Ambedkar .
- Dr.Sarvepalli Radhakrishnan's birthday celebrated as teacher's day.
- Gandhi Jayanthi
- Republic Day
- World soil day
- World Computer Literacy Day
- Charles Babbage Birthday
- Srinivasa Ramanujan Birthday
- The college celebrates "Sankranti" a festival of harvest.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1 News reading in both English and Telugu languages

The objective of this practice is to inculcate the habit of reading news paper daily in students. This will help the students to be aware of the events happening in the society. The College has made it a practice for the students to read out daily news headlines in both regional language (Telugu) and in English at the lunch time. Daily, two students will be selected as the news readers of that day. Important and interesting news is composed by students and is checked and validated by the college librarian before it is read out in the Central Addressing System (CAS).

BEST PRACTICE-2 Learning by Doing and Participatory Learning

Learning by doing is a more action oriented methodology when it comes to student learning. It helps the learners to acquire new skills and knowledge. It also develops their abilities and attitudes. It is the process whereby students gain knowledge from their experiences, especially those experiences in which they actively engage in making things and exploring the world. It is a pedagogical approach in which teachers seek to engage learners in more hands-on creative modes of learning.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college being situated in a rural area, has students mostly from under privileged strata of the society. Incidentally, the girls' strength is remarkably more than that of the boys' strength. Keeping in view of this, the college organizes various programs to empower girls' students through an NGO called PARA -People's Action for Rural Awakening (PARA). The common objective of all these programs is to create awareness about the various social issues prevailing in the society against girls. Guest lectures on health & hygiene by eminent professionals, Motivation

Lectures by women achievers are some of the flagship programmes organized by the WEC. The girls' students are also encouraged in sports and good number of students has participated/won in district/national tournaments.

The college also has an active NSS wing through which several outreach programs are conducted. Programs such as Blood Donation Camps, Clean & Green activity etc have a great impact on students' outlook towards the society. The outcome is evident in their academic and extracurricular activities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The institution plans to strengthen the college by conducting more number of capacity building programmes for students and teachers in the next academic year. The number of Certificate and add-on courses is to be increased. Mobilization of funds for infrastructural development is planned for next academic year. The college plans to lay internal roads as a part of campus development of the college. The institution plans to increase the number of MOUs and linkages within the limited scope. It plans to organize seminars/ conferences/ workshops/ FDPs for faculty. The institution plans to promote research activities. JKC & Placement Cell of the college plans to conduct a mega job drive in the next academic year. The institution plans to adopt more student centric methods and involve the students in experiential and participative learning. It plans to organize field trips/educational trips as a part of experiential learning. It also plans to conduct more number of cultural/sports/fairs programmes as a part of extra curricular activities. The institution also plans to conduct more Gender sensitization programs through Women Empowerment Cell.